

**A RESOLUTION SUBMITTED BY:
ERIE COUNTY CLERK**

**RE: Purchase of Technology Equipment,
 Software and Auto Bureau Seating**

WHEREAS, the County Clerk is responsible for recording, filing and maintaining a multitude of legal documents and records filed in its office; and in order to honor its responsibilities and provide efficient services to the residents of Erie County, current technology and / or equipment must be updated, enhanced, or replaced; and

WHEREAS, outdated and inefficient computer monitors in the Registrar's Land Records department should be replaced to permit customers and employees to view information more quickly, clearly, and energy efficiently; and

WHEREAS, the County Clerk receives requests for access to and/or copies of documents that are maintained on microfilm and the purchase of one machine to replace the two readers that can no longer be repaired is necessary to continue customer access to these records and to allow the clerks to provide copies; and

WHEREAS, the County Clerk maintains Escrow Accounts for the benefit of customers and a Customer Access Portal to permit customers to review escrow statements can be developed by NewVision Systems Corporation to ultimately decrease county costs and provide customers real time information;

WHEREAS, the County Clerk prepares certain documents/certificates in the regular course of business using Crystal Reports software; and the current version being used is the 2011 version and is outdated and no longer supported by the company; and it is necessary to obtain a newer version and licenses to allow the Clerk to continue to prepare the documents and certificates; and

WHEREAS, thirteen Title Search companies are licensed to occupy space in Old County Hall since a 2004 reorganization of the space and pursuant to the original arrangement, the County provided office furniture, desks, chairs, countertops and file cabinets and computers; and the chairs utilized by the Title Search companies are in need of replacement because they are torn, worn, broken and a safety hazard; and

WHEREAS, the County Clerk manages local Auto Bureaus as an agent for the New York State Department of Motor Vehicles; and in an effort to provide exemplary and efficient service in a safe, clean and professional environment to the residents of Erie County, the County Clerk's Office needs to purchase ergonomically correct and healthy seating to replace worn seating and to increase the amount of seating; and

WHEREAS, the opportunity for customers to conveniently make online reservations or use an in-person queuing system can be made available for all Auto Bureaus and the Pistol Department by Nemo-Q to increase efficiencies and provide expedient service; and

WHEREAS, the County Clerk has cost proposals from approved County vendors for all requested purchases; and

WHEREAS, the purchases totaling \$134,517.15 will be funded entirely from the County Clerk's Reconciled Concentration Account Overfunding; and

WHEREAS, the Comptroller's Office and Department of Budget will make necessary adjustments to assure fund availability.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby authorize the Budget Director to make the following adjustments and changes to the Erie County Clerk's 2018 Budget as follows:

INCREASE: \$134,517.15
Fund Center 11320 Reconciled Concentration Account Overfunding

Appropriate that increase as follows:

INCREASE:

Fund Center 11310 – Registrar Division

561410	Lab and Technical Equipment	\$55,204.10
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561420	Office Equipment, Furniture & Fixtures	\$4,599.90
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INCREASE:

Fund Center 11320 – Auto Bureau Division

561410	Lab and Technical Equipment	\$26,455.00
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561420	Office Equipment, Furniture & Fixtures	\$48,258.15
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and be it further

RESOLVED, that the Erie County Clerk is hereby authorized to expend these funds for the purposes of purchasing and replacing computer monitors in the Registrar's Land Records Department; and be it further

RESOLVED, that the Erie County Clerk is hereby authorized to expend these funds for the purposes of purchasing one microfilm reader machine; and be it further

RESOLVED, that the Erie County Clerk is hereby authorized to expend these funds for the purposes of acquiring Customer Access Portal software to be developed by NewVision Systems Corporation; and be it further